

SOME DIFFERENCES TO OTHER PROVIDERS

Integrity and honesty

If you want to deal with a company prides itself on old fashioned values, then our company is the RTO for you. In fact, we are so confident of our relationship with our co-providers, you can contact a variety of our existing partners to ask them directly about their experience with us. Their contact details are listed at the bottom of the careers page.

The overriding comment that we receive when we hold trainer conferences is that the staff are so helpful and friendly. But please feel free to email or call the nominated partners. We ask a variety of partners to provide their details so potential partners can talk to existing partners. This is part of our business model; after all, it is good for you to speak to others that are in the same group.

What is included in the partnership.

- A. An on line ordering system that emails you a confirmation when the stores are shipped to you. You are able to track and trace these right up until they are delivered
- B. Your own account section, where you can see students you have delivered training, to re-email them a copy of their certificate, use the system for reminder notices. The course details are also downloadable to spread sheets. You also have an option to be sent a PDF copy of the complete set of certificates from your course for your records or forwarding onto your client.
- C. We have a introduced a downloadable enrolment form for those last minute students/courses that need to be conducted tomorrow.
- D. We attempt to issue certificates as soon as you supply us with the completed course material. You are able to upload completed paperwork directly to our web site, or submit by email or fax. If you send by post, this can take a little longer. Most partners are surprised how quickly the certificates are processed. An example. If you conduct a course on Monday and load up the documents Monday night, provided all the requirements have been completed, eg Trainers signature, then most likely the certificates would be posted on Tuesday and a emailed copy of the certificate would be available to the student by email around 5pm on Tuesday. This is an example only, but most certificates can be processed very quickly if the automated process is followed.
- E. If you wish, your students can get an immediate email copy of their certificate of the day we print out the original copy to be sent via the mail system. These emails are sent at the COB – all you need to do is ensure you have entered a valid email address for each student when entering your course.
- F. You logo and contact details are able to be printed by us on the certificate so your students have your contact details for future enquiries
- G. Employers can validate a certificate issued by Allens Training directly from our web site.

- H. Web broadcasts are used to keep you up to date with best practice and a range of course resources from the co-provider area.
- I. We have regular phone hook ups where trainers can make suggestions, ask for changes to assessments or just talk about training. These hook ups are recorded and is available to other trainers as a download. If you can't make a telephone hook-up, you can still download and listen at your leisure.
- J. The use on the on-line workbook for the first aid course is free of any additional charge,

These are a few of the differences.

Regards

The Allens Training Team.