

HLTAID002

Provide basic emergency life support



This unit of competency describes the skills and knowledge required to recognise and respond to life-threatening emergencies in line with the Australian Resuscitation Council (ARC) Guidelines.

Award Issued:

Students who successfully complete this nationally recognised training will be awarded the statement of attainment for:

- + HLTAID002 Provide basic emergency life support

Further study options:

Students who successfully complete this unit may wish to consider further study such as:

- + HLTAID003 Provide first aid

Course Inclusions:

- + Coloured first aid manual
- + Email copy of your certificate when competent
- + Coloured A4 certificate and plastic wallet card
- + Web based verification system to authenticate your award

Course requirements:

- + It is a requirement of this course that you are physically capable of performing uninterrupted CPR for at least four minutes on a CPR manikin placed on the floor.

Course duration:

- + Face-to-face training 6 hours or
- + Pre-course study **plus** 4 hours face to face training

Course times may vary depending on a range of circumstances. Course times will be provided upon enrolment.

Re-certification and/or licensing requirements:

- + It is recommended this unit be renewed every twelve months in line with industry standards

Refresher courses:

For students who have previously completed this unit and who are wanting to refresh their skills:

- + Suggested pre-course study **plus** 4 hour face-to-face training

Course times will be provided upon enrolment.

ASQA Fact Sheet

- + Choosing a training or education provider

[ASQA](#) has developed a fact sheet to allow you to be fully informed about your decision to enrol in a course of study. We recommend reading this information prior to enrolling.

It is available by [clicking here](#).

Rights and responsibilities

- + Your rights and responsibilities when completing a course with Allens Training

Our student written agreement outlines your rights and responsibilities during your training.

It is available by [clicking here](#)

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PROVIDER DETAILS

Name of RTO	Allens Training Pty Ltd
Phone number	1300 559 064
Web site	www.allenstraining.com.au
ABN	63 114 756 857
Registration details	<p>We are listed on Training.gov.au (TGA). TGA is the official National Register of information on Training Packages, Qualifications, Courses, Units of Competency and Registered Training Organisations (RTOs) in Australia. Allens Training registration and search code is 90909.</p> <p>A direct link can be found by clicking here.</p> <p>http://training.gov.au/Organisation/Details/3631df49-64e3-4a58-aec2-a1d8335c972e</p>
Student Agreement Rights and Responsibilities	<p>This course information sheet is designed be read in conjunction with the “Student Agreement”</p> <p>The “Student Agreement” must be read before enrolling into any training course delivered by Allens Training or any of its partner organisations. It is a condition of enrolment that you and we agree to abide by the terms and conditions outlined in the “Student Agreement”</p> <p>This agreement can be viewed here:</p> <p>http://www.allenstraining.com.au/documents/student-written-agreement.aspx</p>

COURSE INFORMATION

Unit Code	HLTAID002
Unit Title	Provide basic emergency life support
Course Outcomes	This unit of competency describes the skills and knowledge required to recognise and respond to life-threatening emergencies in line with the Australian Resuscitation Council (ARC) Guidelines.
Course Duration	<p>(A) Face to face training - 6 hour course</p> <p>(B) On-line workbook plus 4 hour practical course</p>
Award Issued	Students who successfully complete this nationally recognised training will be awarded the statement of attainment: HLTAID002 Provide basic emergency life support.
Pathways to other qualifications or employment opportunities	Students who successfully completed this qualification may be eligible for entry into further study such as: HLTAID003 Provide first aid
Training package	A copy of training package information related to this qualification can be found on the Allens Training website.
Language and literacy requirements	<p>Language, literacy and numeracy requirements are needed to undertake this course.</p> <p>Specifically you would need the following skills:</p> <p><input checked="" type="checkbox"/> Oral communication – in order to make an accurate verbal report to supervisor and emergency response services</p>
Validation with Industry	The course structure and assessment materials are developed in consultation with Industry to ensure the course outcomes meet industry expectations. Industry means the bodies that have a stake in the training, assessment and client services provided by RTOs.

Performance evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role.

There must be demonstrated evidence that the candidate has completed the following tasks at least once in line with state/territory regulations, first aid codes of practice, ARC guidelines and workplace procedures:

- conducted a hazard assessment and identified strategies to minimise risk
- demonstrated safe manual handling techniques
- assessed airway, breathing and responsiveness of casualty
- performed at least four minutes of uninterrupted CPR on both an adult and an infant resuscitation manikin placed on the floor, demonstrating the following techniques on each:
 - checking for response and normal breathing
 - recognising abnormal breathing
 - opening and clearing the airway
 - using correct hand location, compression depth rate in line with the ARC recommended ratio of compressions and ventilations
 - acting in the event of regurgitation or vomiting
 - following single rescuer procedure, including the demonstration of a rotation of operators with minimal interruptions to compressions
- followed the prompts of an Automated External Defibrillator (AED)
- applied first aid procedures for the following conditions:
 - allergic reactions
 - anaphylaxis
 - asthma
 - cardiac arrest
 - choking and airway obstruction
 - severe bleeding
 - shock
- provided an accurate verbal report of the incident
- responded to at least one simulated emergency scenario contextualised to the candidate's workplace/community setting.

Knowledge evidence	<p>The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role.</p> <p><u>This includes knowledge of:</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> state/territory regulations, first aid codes of practice and workplace procedures including: <ul style="list-style-type: none"> - ARC Guidelines relevant to provision of CPR and first aid - safe work practices to minimise risks and potential hazards - infection control principles and procedures, including use of standard precautions - requirements for currency of skill and knowledge <input checked="" type="checkbox"/> legal, workplace and community considerations, including: <ul style="list-style-type: none"> - need for stress-management techniques and available support following an emergency situation - duty of care requirements - respectful behaviour towards a casualty - own skills and limitations - consent - privacy and confidentiality requirements - importance of debriefing <input checked="" type="checkbox"/> considerations when providing basic emergency life support, including: <ul style="list-style-type: none"> - airway obstruction due to body position - appropriate duration and cessation of CPR - appropriate use of an AED - chain of survival - standard precautions <input checked="" type="checkbox"/> principles and procedures for management of the following: <ul style="list-style-type: none"> - severe allergic and anaphylactic reactions - severe bleeding - chest pain and cardiac arrest - acute asthmatic episode - shock <input checked="" type="checkbox"/> basic anatomy and physiology relating to: <ul style="list-style-type: none"> - absence of normal breathing - anatomy of the external chest - physiology relating to response/consciousness - upper airway anatomy and effect of positional change - anatomy and physiology considerations in provision of first aid for specified conditions
Student rights	<p>A detailed description in the student agreement concerning your rights and responsibilities is available on our website. This important information should be read prior to the course. An example of some of the information that is contained in this document include our refund policy, complaints procedures, who to talk to concerning issues raised during the class, assessments information and guarantees.</p>
How does legislation affect my training?	<p>This course follows policy statements of the Australian Resuscitation Council and follows State or Territory legislation.</p>
Target Audience	<p>Those who are required to provide an emergency response in a range of situations, include community and workplace settings.</p>
Is there any recognition of my prior learning or experiences (RPL) or recognition of my current competencies?	<p>Recognition of Prior Learning (RPL) means an assessment process that assesses an individual's formal, non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competency outcomes, or standards for entry to, and/or partial or total completion of, a VET qualification.</p> <p>If you have completed courses in a related field you may be able to take advantage of a facility called "RPL" or "Recognition of Prior Learning". This means that account may be taken of related qualifications, even if they are issued by another Registered Training Organisation, to satisfy some or all of the course requirements. Evidence considered for assessment is the RPL Application Form plus a wide range of supporting evidence. If further evidence is required then this is negotiated with the candidate. The process may include a further interview, written assignment, workplace assessment, and collection of other material.</p>

	<p>The outcome may be that we can:</p> <ol style="list-style-type: none"> 1. Provide the qualification based on the material supplied. 2. Provide the qualification subject to some form of assessment, but without classroom attendance. 3. Provide partial recognition of units of the course and thereby reduce the classroom and assessment process leading to course completion. <p>Fees will be charged for the RPL service and will be discussed when you approach Allen's Training to determine the requirements that will need to be supplied.</p>
Course fees	<p>This course may be delivered by way of partnership arrangements with your trainer. The course fee will be paid direct to the trainer (the partner organisation). This course is usually arranged by the employer of a workgroup and the employer can be invoiced for the training. If the employer does not arrange the training, or the employer does not agree to fund the training, training fees must be paid by the individual students direct to the trainer. All partners will be required to meet minimum resource and facility requirements and course fees are available at the time of enrolment.</p>
Refund Policy	<p>A detailed explanation of our refund policy is contained in the "Student Written Agreement"</p>
Location of the training	<p>The training required by the target group requires training either at the employer's workplace so that they can develop skills consistent with their job description in their own employment practice, at a simulated workplace or in a classroom. A flexible learning strategy incorporating On line learning programs may be utilised where appropriate. This information will be made available at the time of enrolment.</p>
What to bring	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Lunch <input checked="" type="checkbox"/> Pen and note paper <input checked="" type="checkbox"/> ID sufficient for 100 points of ID
Identifying Special Needs	<p>Person(s) participating in training may have special needs. Where these needs are identified through the enrolment process the trainer will explore the options available to them to support the learner through the training program. Candidates with special needs may include those with language, literacy and/or numeracy problems, disabilities, and anxious or inexperienced candidates.</p>
Support services	<p>Assistance is always available by email jim@allenstraining.com.au or phoning the office 0248228066. Ask for Jim to discuss the levels of assistance available.</p> <p>Client Support services are also listed in the "Student Agreement"</p>
Reasonable adjustment	<p>Reasonable adjustment means adjustments that can be made to the way in which evidence of candidate performance can be collected. Whilst reasonable adjustments can be made in terms of the way in which evidence of performance is gathered, the evidence criteria for making satisfactory/not satisfactory decisions (and/or awarding grades) should not be altered in any way. That is, the standards expected should be the same irrespective of the group and/or individual being assessed; otherwise comparability of standards will be compromised.</p> <p>As an example, If a person with a disability meets essential entry requirements, the RTO must make changes or "reasonable adjustments" necessary for that person to perform their course-work.</p> <p>In most situations, the student with a disability will be able to tell the RTO what he or she needs to be able to study. If necessary, the RTO should also seek advice from disability areas within government departments or organisations that represent or provide services to people with a disability.</p> <p>Adjustments may include:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Modifying educational premises. For example, making ramps, modifying toilets and ensuring that classes are in rooms accessible to the person with a disability. <input checked="" type="checkbox"/> Modifying or providing equipment. For example, lowering lab benches, enlarging computer screens, providing specific computer software or an audio loop system. <input checked="" type="checkbox"/> Changing assessment procedures. For example, allowing for alternative examination methods such as oral exams, or allowing additional time for someone else to write an exam for a person with a disability. <input checked="" type="checkbox"/> Changing course delivery. For example, providing study notes or research materials in different formats or providing a sign language interpreter for a deaf person."

Resources required by the trainer to conduct this training

Skills must be demonstrated working individually:

- In an environment that provides realistic in depth industry validated scenarios and simulations to be assess candidates' skills and knowledge

The following suggested equipment/resources are required to enable delivery of this unit:

Assessment resources must include:

- adult and infant resuscitation manikins in line with ARC Guidelines for the purpose of assessment of CPR procedures
- first aid equipment including
 - an Automated External Defibrillator (AED) training device
 - roller bandages
 - triangular bandages
 - emergency rescue blanket
 - trauma dressings
 - placebo bronchodilator and spacer device
 - adrenaline auto-injector training device.

Evidence required to demonstrate competency in this unit

Simulated assessment environments must simulate the real life working environment where these skills and knowledge would be performed, with all the relevant equipment and resources of that working environment.